

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held in the Clay  
Tawc Centre on Tuesday 6<sup>th</sup> November 2018 at 7.10pm

**Present:** Cllr Mrs J Clarke (Chairman), Cllr Snell, Cllr Mrs T Edmunds, Cllr Mrs K Taylor, Cllr Ms S Kelsey, Cllr Bates, Cllr Harwood, Cllr Mr N Edmunds, Cllr Cotton.

**In Attendance:** Lynn Clarke Clerk, Lisa Tucker Administrator, Cornwall Cllr Mr F Greenslade, 2 representatives from Traffic Enforcement and 1 member of the public.

**147/18 Apologies**

Cllr Panks apologies approved.

**148/18 Declarations of Interest**

None Declared

**149/18 Public Participation (to include Cornwall County Councillors Report)**

- a) **Public Participation:**  
None
- b) The manager and senior manager from traffic enforcement attended to outline what they do and how they work, and discuss what services they can allocate to the parish Council to try and alleviate some of the parking issues within our area. Cllrs were informed that over the past month there have been several ad-hoc visits to this area and 12 penalty notices have been issued as a result of these visits. Discussions took place regarding the issues that we are facing within the village, and how the visits could be strategically developed to be beneficial for our needs. Areas of concern were highlighted such as the disabled crossing outside the doctor's surgery that is regularly blocked with inconsiderate parking, the enforcement team will look at the crossing to see if there are any issues that need to be rectified and report back any findings. Cllr Mrs T Edmunds enquired as to the process and decision making for installation of new double yellow lines the enforcement team recommended that if an area had been highlighted this should be put forward to our Cornwall Councillor who will in turn raise the issue with the Highways Department Cllr Greenslade suggested that projects of this nature could also be put forwards for consideration to the Community Network Panel. Traffic Enforcement and the Parish Council will work together monitoring the results of enforcement visits and raise or lower them as required. The Traffic Enforcement Members reminded that any parking violation witnessed by any individual involving areas where yellow lines are in place can be reported to [parkingenforcement@cornwall.gov.uk](mailto:parkingenforcement@cornwall.gov.uk)
- c) **Cornwall Councillors Report:** Cllr Greenslade re-iterated recent information released regarding the current situation with Crantock Parish Council's application for a Judicial Review. Crantock Parish would like to have a decision made by Cornwall Council reviewed as Crantock Parish Council feel their Neighbourhood Plan was not taken into consideration when the decision was made at this point in time a Judicial Review has been refused.

- d) Cllr Greenslade went on to highlight sections from his recent article in the St Austell Voice. Including the statistics for spending from the Cornwall Council budget, the possibility of the Strategic Planning Committee being abolished when the number of Councillors is reduced, and the ongoing issues of HGV vehicular movement within not only St Dennis but all the surrounding villages and how this is hampered by some vehicles being parked inappropriately.

Cllr Greenslade informed that he is still in discussion with Imerys and the Local MP Steve Double regarding a new link road from Parkandillick to the incinerator which would considerably alleviate issues with HGV movements in our local area.

**150/18 To adopt the Minutes of the Ordinary Council Meeting held on the 2<sup>nd</sup> October 2018.**

Minutes for the 2<sup>nd</sup> October were accepted proposed by Cllr Mrs T Edmunds seconded by Cllr Bates. Cllr Cotton and Cllr Mr N Edmund abstained as not present at the meeting all others in favour.

**151/18 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.**

General Purpose Committee – Recommendation to accept the pay reviews and the new policies. **Resolved** – Full council to accept Proposed by Cllr Snell seconded by Cllr Mrs J Clarke all in favour.

Education Committee – **Resolved** – To accept the potential spend from the meeting proposed by Cllr Mrs J Clarke seconded by Cllr Snell all in favour.

Interview Panel recommendation – Cllr Mrs Julia Clarke and Cllr Mrs K Taylor recommended to Co-opt Patricia Lodomez onto the Parish Council following the interview held.

**Recommendation accepted** – Proposed by Cllr Bates seconded by Cllr Mrs T Edmunds all in favour. Cllr Lodomez was welcomed to the table.

**152/18 Matters Arising – Information only.**

The clerk informed that the pressure washing had been carried out and all other items were covered in the agenda.

**153/18 To Consider options for the management of the Hall Road Play Area.**

The clerk put forward the options for both the management and the ownership of the area. Cllr Mrs J Clarke explained that any funding required for this area would have to come from the Parish Council budget as there would be no additional funding from Cornwall Council to help with the costs. It was **Resolved** – Not to take on the management of this area without funding proposed by Cllr Mr N Edmunds seconded by Cllr Mrs K Taylor all in favour.

**154/18 To review the committee members list.**

Committee lists were reviewed Cllr Harwood and Cllr Lodomez to join the Planning Committee. Cllr Lodomez to join the Cemetery Committee, Cllr Bates stepped down from the education Grant committee meeting. The clerk advised that other committees were at an acceptable level at this present time.

**155/18 To agree a date for Roles and Responsibility training**

**Resolved** – To hold training on the 20<sup>th</sup> November for all members and office staff.

**156/18 Update from the working party regarding the Neighbourhood plan.**

Cllr Ms S Kelsey informed that we now have permission to start the process a meeting needs to be scheduled with parties that want to be involved and Cllr Ms S Kelsey will contact other agencies for clarification and support on the next steps with this process.

**157/18 Update on CCTV installation and to agree the potential costs for the electric supply installation.**

**Deferred to playing field meeting. Action** – Clerk to obtain specific quotations for the CCTV installation works and seek clarification regarding the need for internet access.

**158/18 To decide on the use of a PCSO or Private Security Firm for extra patrols in the village.**

**Deferred** – The clerk to obtain further information regarding the possibility of a Tri-Service officer being based in this area. Clerk to write to the Chief constable and raise concerns of the rise in crimes since the PCSO presence has been reduced.

**159/18 To agree the quotations for a new baby change unit and disabled aids for the public toilets.**

**Resolved** – To accept the quotation from HSD online at a cost of £243.56 including VAT.

**160/14 To discuss and agree future provision for the cleaning of the public toilets.**

**Resolved** – To carry on using the current cleaning firm until the works have been completed, Item to be put on the agenda following the completion of the works. Proposed by Proposed by Cllr Mrs J Clarke seconded by Cllr Mr N Edmunds all in favour.

**161/18 Reports from outside bodies**

Cllr Ms S Kelsey & Cllr Mrs J Clarke reported back from the recent Community Network meeting. The highways projects have been shortlisted and St Dennis projects have been put forwards.

The Clerk attended Localism Summit where the devolution and new vision for library services were discussed, projects for the re-branding and the future of Libraries that will offer enhanced services for communities and the transferring of the day to day running of such services to Town and Parish Councils or community groups through devolution.

The potential devolution of other services in the coming years was also indicated and representatives were invited to put their views forwards.

There followed a workshop with the aim of understanding how Cornwall Council can work closer with Town and Parish Councils in the future, improving communications and moving forward in a partnership approach.

**162/18 Consultations and surveys received up to time of meeting**

None Received

**163/18 Highways and Footpaths Matters**

- a) Update on footpaths – The clerk informed that footpath 20 is currently closed due to issues reported in to Cornwall Council that are currently under investigation.  
Foot path 26 – The clerk met with the countryside officer and visited the site; the Countryside officer will investigate and update on the potential for the installation of kissing gates in the area.

- b) Correspondence received from Highways regarding HGV signage informing that new directional signage has been erected at Imerys sites to ensure that HGV's are using the correct route.
- c) Concerns regarding speeding through the village reply from Highways that the parking in this area needs to be address in the first instance, but they will request for some speed monitoring to be carried out.

#### 164/18 Grant Requests

Clerk informed two requests for donation have been received Cornwall Hospice Care and Cruse Bereavement Care. **Resolved** – Not to donate to both organisations as not based within our Parish.

#### 165/18 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email received from Highways regarding the installation of Gritt Bins on Stamps Hill – refused due to this not to be a suitable location.

Letter received from Barclays Bank regarding Community Account Tariff due to start in January 2019 – **Action** – Clerk to chase up applications for Nat west and look at other potential accounts for the transfer of funds.

#### 166/18 Financial

- a) To approve October payments to creditors as presented to the table. Payments were accepted. Proposed by Cllr Snell seconded by Cllr Mrs T Edmunds all in favour.
- b) The Bank Balances as at 31<sup>st</sup> August were approved. Proposed by Cllr Mrs T Edmunds seconded by Cllr Ms S Kelsey all in favour.

CHQ No:	Name	Cost	Reason
100870	Royal British legion	£120.00	Poppy wreaths
100239	Treviscoe Institute	£20.00	Room Hire
100079	MA Grigg	£66.91	Safety Wear & painting equipment
1E+06	Cornwall Council	£48.00	Planning Training
100078	Glenn Humphries	£540.00	Removal of tennis court fencing
100076	The Cottage Forge	£235.00	Teen shelter & bench repair
D/D	EDF	£32.00	Electric meter reading
100868	Hays Nursey Ltd	£15.80	Flowers/plants
100874	SLCC	£177.00	SLCC Membership
100875	Helles Helping Hands	£116.00	Toilet cleaning for 1 week
100077	Geoff Ham Tree Services	£400.00	Tree Felling
	Information Commissioners		
DD	Office	£35.00	Data Protection Fee
100871	Seadog IT	£19.95	Website Hosting
			Refreshments/ room
100876	Claytawc	£46.16	hire/photocopying

DD	EDF	£8.00	Toilet Electric
BACS	Staff	£2,547.71	Wages
BACS	HMRC	£328.53	Tax & NI
100872	Complete Business Solutions	£98.71	Stationery
Card	SLCC	£42.10	Reference Books
100877	Central Cleaning	£224.40	Toilet cleaning
100078	Glenn Humphries	£408.00	Grass cutting
100869	Glenn Humphries	£518.40	grass cutting - cem
100869	Glenn Humphries	£566.40	grass cutting
D/D	Microsoft	£9.48	online services
D/D	Sage	£7.20	payroll software
D/D	Google	£6.60	secure email
100872	Complete Business Solutions	£32.78	Stationery
<b>TOTAL SPEND FOR August</b>		<u>£6,670.13</u>	

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**167/18 Confidential items – Minuted Separately**

Contractor Letter – Read and reply letter to be actioned by the clerk

There being no other business to be transacted the Chairman closed the meeting at 9.45pm.

Signed: .....