

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held in the Clay
Tawc Centre on 5th March 2019 at 7.00pm

Present: Cllr Mrs J Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair) Cllr Mrs K Taylor, Cllr Snell, Cllr Mrs T Edmunds, Cllr Harwood, Cllr Mrs P Lodomez, Ms S Kelsey.

In Attendance: Lynn Clarke Clerk, Lisa Tucker Administrator.

230/18 Apologies

Cllr Cotton. Apologies approved.

231/18 Declarations of Interest

None Declared

232/18 Public Participation (to include Cornwall County Councillors Report)

- a) **Public Participation:** No members of the public present
- b) **Cornwall Councillors Report:** Cllr Greenslade not in attendance.

233/18 To adopt the Minutes of the Ordinary Council Meeting held on the 5th February 2019.

Minutes for the 5th February were accepted proposed by Cllr Mr N Edmunds seconded by Cllr Mrs K Taylor, Cllr Harwood abstained as not present at the meeting all others in favour.

234/18 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.

Education – Potential spend from the meeting held on the 19th February £619.00 and the funding criteria was reviewed a new copy has been placed on the website.

Cemetery – Proposed new bench, actions to be taken from Memorial Testing results, recommendation for full council to accept updated Cemetery Regulations, the increase in charges for Lawn Style Memorials. All approved.

235/18 Matters Arising – Information only.

No matters arising from the last minutes.

236/18 To Accept Cornwall Councils offer for the Local Maintenance Partnership for 2019 – 2020.

Resolved – To accept the above Proposed by Cllr Mrs T Edmunds seconded by Cllr Mr N Edmunds all in favour.

237/18 Update on Neighbourhood Plan

Cllr Ms S Kelsey is attending a Neighbourhood Planning Surgery on the 15th March, the administrator and Cllr Ms S Kelsey gave a brief update on the Plan.

238/18 Update on the litter Pick

Clean Cornwall have been contacted they will be supplying the equipment and insurance for the event. Suez have also offered some equipment and gloves; the Spar Shop will be

sponsoring the refreshments, Biffa will be collecting the rubbish. **Action** – Administrator to contact local supermarket neighbourhood team and ask if they will send a team to help contact Goldmine FM and Radio Cornwall to promote.

239/18 Update on the Good Citizen Awards

The awards and shields have been received, the event needs to be advertised and shared more. Nomination forms have been placed in various establishments in the village. Cllr Mr N Edmunds suggested that the presentation next year maybe better to be held during Carnival week therefore encouraging more people to be involved all Cllrs were in agreement. **Action** – Clerk to contact Goldmine FM and Radio Cornwall to promote also contact Carnival Committee and discuss possibility of presentation occurring during Carnival Week.

240/18 To discuss and agree what to do with left over Millennium Medallions.

There are 155 found in storage. **Resolved** - Any person that lives within the parish who was born in 2000 can contact the office if they would like to collect a medallion. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mrs K Taylor all in favour. **Action** – Article to be placed on the website specifying the above.

241/18 To Agree the terms of reference for the Cemetery Committee

Resolved – With one amendment to accept the terms of reference – Proposed by Cllr Mrs K Taylor seconded by Cllr Snell all in favour.

242/18 To agree the internal auditor for 2018 - 2019

Cllr Mrs J Clarke declared an interest as she has had business dealings with one of the providers in the past.

Resolved – To accept the quotation Roy Sandey at a cost of £300. Proposed by Cllr Mrs T Edmunds seconded by Mr N Edmunds Cllr Mrs J Clarke abstained all others in favour.

243/18 To Discuss and agree the requirement for an Environmental Policy

Cllr Ms S Kelsey outlined what would be contained within a policy and how it would show what the Parish Council are doing to protect our environment.

Cllr Mrs T Edmunds proposed that this could be addressed within the Action Plan by adding a new environmental task annually and a policy built from this. Seconded by Ms S Kelsey all in favour. Cllr Snell added to this regarding an Emergency Plan should also to be added to next year's Action Plan.

244/18 Reports from outside bodies

Cllr Mrs J Clarke attended the Clays Area Community Network Meeting and was informed that all the yellow lines within the village have been completed. Cllr Mrs J Clarke raised the issue of the double yellow lines near the Doctors surgery which have not yet been re-instated photographs have been sent in by our Cornwall Councillor and the clerk will contact traffic enforcement to enquire if they are enforceable at this time.

Two schemes that the Parish Council put forward to the Highways Funding have been approved, waiting restrictions have been proposed for Carne Hill Corner and the Mobile VAS sign to be shared between parishes to help reduce speeding.

Cllr Mrs J Clarke and Cllr Ms S Kelsey also attended a working party meeting for Vision to 2030 held by Clays Area Community Network. This was to raise ideas around how to tackle issues such as health welfare, housing and the economy crime and tourism, and to obtain

feedback from those present to try and enable forward planning for the area. Cornwall Council will be reviewing the information gathered and forming an action plan that can then be implemented.

245/18 Consultations and surveys received up to time of meeting

None Received

246/18 Highways and Footpaths Matters

- a) Update on footpaths – Several reports have been made to the office regarding various issues on the footpaths in the past month these have been forwarded to Cornwall Council Access Team for action. Footpath 18 fallen blackthorn trees have been reported to be partially blocking the path the clerk has asked the contractor to clear the path.
- b) Gritt Bins – Hendra Heights has not yet been adopted by the Highway Authority therefore the placement of a grit bin in this area would be the responsibility of the developer. The grit bins have not yet been re-filled the clerk has raised this as a complaint with Cornwall Council. Community Speed initiatives raised under reports from outside bodies. Yellow Lines raised under reports from outside bodies.

247/18 Grant Requests

St Dennys Beaders: Cllr Snell proposed to contribute £125 towards the outing, seconded by Cllr Mrs K Taylor all in favour.

248/18 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Meet the planners – Circulated to all Cllr Harwood, Cllr Ms S Kelsey and Cllr Mrs T Edmunds will attend.

Parish Council Vacancy – No requests received vacancy open for co-option by the Parish Council.

Cornwall Air Ambulance – Invitation to attend a fundraiser circulated.

Email from SAFE38 – re; petition for A38 road improvements – circulated.

Cornwall Community Resilience Workshop Invitation Cllr Mrs J Clarke to attend.

Biffa – Notification of price increase.

Community Network Area – projects requiring volunteers, Cllrs to think about projects in this area, to be placed on the agenda for the next meeting.

Face Book Message asking if the Parish Council have a litter picker that they could use or borrow. Clerk to contact resident and offer a litter picker for their use.

249/18 Financial

- a) To approve February's payments to creditors as presented to the table. Payments were accepted. Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs T Edmunds all in favour.

CHQ No:	Name	Cost	Reason
DD	Microsoft	£9.48	Software License
100911	GM Computers	£55.20	Office PC antivirus
100912	Complete Business Solutions	£9.54	Lamination pouches
100913	Duchy Cemetery's Ltd	£375.00	Interment
100914	Trevithick Supplies Ltd	£18.74	Post mix / Drill bit
100915	Kerrow Memorials	£486.00	Slate Markers in the Cemetery
DD	BT	£153.44	Office Telephone
100916	Western Power	£147.74	New Earth Connection Toilets
100917	HSD Online	£17.78	Disabled Grab Rail Public Toilets
100918	Banner	£3.19	Overalls for labourers
100918	Banner	£10.58	Gloves and Overalls for labourers
100918	Banner	£4.08	Graffiti remover
100919	Seadog IT	£19.95	Website Hosting
Card	The Works	£16.05	Art Competition Prizes dog fouling
100921	WF Collings	£4,453.20	Toilet Refurbishment
100922	Claytawc Ltd	£29.62	Photocopying & Room Hire
DD	Biffa	£364.57	Refuse Collection
Bacs	HMRC	£209.87	Tax & NI
Bacs	Staff	£2,352.46	Wages
100923	Premier Trophies	£170.07	To be reimbursed from sponsors
DD	Google	£6.60	Secure Email
DD	Sage Payroll	£7.20	Software License
100920	Central Cleaning	£264.00	Cleaning of men's toilets
	HSD Online	-£17.99	Refund grab bar returned
Card	Timpson	£40.00	Spare toilet keys
100135	Claytawc Ltd	£13.65	Room hire and photocopying
DD	Barclays Bank UK	£28.35	Account fee
100920	Central Cleaning	£290.40	Re issue of Decembers cheque
TOTAL SPEND FOR January		£9,538.77	

- b) The Bank Balances as at 31st January were approved. Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs T Edmunds all in favour.
- c) The clerk informed that there was a possibility of the Parish Council having a larger office within the ClayTAWC building. – Clerk to establish additional costs and this is to be on the agenda for the next meeting

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

250/18 Confidential items – Minuted Separately

None

There being no other business to be transacted the Chairman closed the meeting at 9.02pm.

Signed:

DRAFT