

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held in the Clay  
Tawc Centre on Tuesday 3<sup>rd</sup> July 2018 at 7.00pm

**Present:** Cllr Mrs J Clarke (Chairman), Cllr Panks (Vice Chair) Cllr Mr N Edmunds, Cllr Mrs T Edmunds, Cllr Mrs K Taylor, Cllr Ms S Kelsey

**In Attendance:** Lynn Clarke Clerk.

**65/18 Apologies**

Cllr Cotton apologies approved. Proposed by Cllr Mrs K Taylor seconded by Cllr Mr N Edmunds all in favour. Cllr Bates, Cllr Snell Absent.

**66/18 Declarations of Interest**

None Declared

**67/18 Public Participation (to include Cornwall County Councillors Report)**

- a) **Public Participation:** Cllr Mrs J Clarke passed on an invitation to the all Cllrs from the Carnival Committee to attend the park on Sunday 8<sup>th</sup> July at 2.00pm to have some photographs taken with the Committee and to be thanked for the recent grant received from the Parish Council for a new PA system.
- b) **Cornwall Councillors Report:** Cllr Greenslade gave his apologies for the second month that he would not be attending the meeting nor written report has been received.

**68/18 To adopt the Minutes of the Ordinary Council Meeting held on the 5<sup>th</sup> June 2018.**

Minutes for the 5<sup>th</sup> June were accepted proposed by Cllr Mrs K Taylor, seconded by Cllr Mrs T Edmunds all in favour. Cllr Panks and Cllr Ms S Kelsey abstained as not present at the meeting.

**69/18 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.**

Cemetery – Recommendations from the minutes circulated were adopted the Clerk informed that the decision taken for the safety test was, at this present time on hold– Proposed by Cllr Ms S Kelsey seconded by Cllr Mr N Edmunds, all present in favour. Cllr Mrs T Edmunds abstained as not present at the meeting.

Playing Field – Recommendations from the minutes circulated were adopted – Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs K Taylor, all present in favour. Cllr Mrs T Edmunds abstained as not present at the meeting

**70/18 Matters Arising – Information only.**

The clerk informed all Cllrs that information relating to the Hall Road play area was being investigated and this will be placed on the agenda when received. All other items are covered within the agenda

**71/18 Update from the working party regarding the Neighbourhood plan.**

Cllr Mrs T Edmunds has contacted the Community Liaison Officer with the proposed boundary for the plan and is awaiting feedback.

**72/18 To agree charges from ClayTAWC for additional meetings held during the month**

**Resolved** – to accept additional charges for meetings other than the Ordinary Council Meeting. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mrs K Taylor all in favour.

**73/18 To discuss and agree course of action needed to address the condition of the doctors Surgery.**

**Resolved** – The clerk to write a letter to the surgery expressing disappointment that the work has not been maintained after Cllrs volunteered to clear this area last year.

**74/18 To Agree to the purchase of secure shredding bags for the disposal of documents no longer required.**

**Resolved** – To purchase 5 bags for secure disposal. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mrs K Taylor all in favour.

**73/18 To discuss advertising for a casual worker to cover holidays sickness and general duties during busier periods.**

Moved to confidential. **Resolved** - To advertise for ad hoc casual worker.

**74/18 To agree the quotation from Ede Electrical for the de-commissioning of the playing field lights.**

**Shelved** – Ede Electrical advise that there does not look like there is any power going to the lights.

**75/18 To receive an update on the litter pick litter pick**

Clerk informed that preparation was going well and ran through outstanding preparation Cllr Mrs J Clarke, Cllr Mrs K Taylor and Cllr Mrs T Edmunds informed that they are all first aid trained.

**76/18 To agree projects to be put forward under the highways scheme.**

**Resolved** – to put forward three small projects for consideration. Proposed by Cllr Mrs J Clarke seconded by Cllr Ms S Kelsey all in favour.

**77/18 To agree to the provision of legal Services from Cornwall Council.**

**Tabled** – This will be revisited if the services are required.

**78/18 To formulate a reply to the government Boundary Review Consultation**

**Agreed** - The clerk is to put in an objection to the Parish of St Dennis being separated into two wards. Proposed by Cllr Mrs J Clarke seconded by Cllr Mr N Edmunds all in favour.

### **79/18 Reports from outside bodies**

Cllr Ms S Kelsey attended St Stephen in Brannel Development & Environmental committee on the 13<sup>th</sup> June and informed Cllrs that the air quality monitoring report for March is now on the St Stephen in Brannel Parish Council website. It was decided against a rain monitor at the meeting as they felt there would be no benefit to the parish.

Cllr Mrs J Clarke attended the CERC meeting, due to poor attendance business was kept to a minimum with no important decisions made. Mrs J Clarke also attended the CERC 1<sup>st</sup> anniversary of the opening of the facility, the event was well attended and a very informative day.

### **80/18 Consultations and surveys received up to time of meeting**

The Parish Council have been asked to put forward broadband / superfast broadband “cold spots” in this area, clerk informed that this has been advertised on the website, but we have had no responses.

### **81/18 Highways and Footpaths Matters**

- a) The clerk gave an update on footpath 26 the issue with horses being exercised.
- b) The clerk gave an update on footpath 7 the issue with motorbikes being used along the path and a hole that had appeared to one side due to vandals removing the barrier. The hole has been temporarily covered and the work will be carried out within the next month.
- c) Pathway between Manson Place and Trelavour Road, reports from Councillors that this is overgrown. Clerk to report.
- d) Pathway between Robartes Road and the car park have been reported to Ocean Housing due to complaints received.
- e) Replacement of yellow lines – email received this is being prioritised.

### **82/18 Grant Requests**

None Received

### **83/18 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

North Coast Cluster Group letter received and forwarded regarding Neighbourhood Plans, Affordable Homes and Cornwall Local Housing Apportionment.

Code of Conduct Training availability Circulated - Clerk to book for the Parish Council through CALC.

Cornwall Council and Isles of Scilly Policing update – Circulated to all Cllrs

Cornwall Council event planning guidance – tabled.

**84/18 Financial**

- a) To approve June payments to creditors as presented to the table. Payments were accepted. Proposed by Cllr Mrs K Taylor seconded by Cllr Mrs T Edmunds all in favour.
- b) The Bank Balances as at 31<sup>st</sup> May approved proposed by Cllr Mrs J Clarke seconded by Cllr Mrs T Edmunds all in favour.

**CHQ**

<b>No:</b>	<b>Name</b>	<b>Cost</b>	<b>Reason</b>
DD	EDF	£9.52	Cemetery Electric
100822	Duch Cemeterys Ltd	£65.00	Interment Fee
100823	C Robins	£70.00	Website Pictures
100824	Situ8	£400.00	Pre App preparation Land at Hendra Prazey
100825	MA Grigg	£28.21	Padlocks
100826	Glenn Humphries Landscaping	£518.40	Cemetery Grass Cutting
100826	Glenn Humphries Landscaping	£556.40	Grass Cutting Open Spaces
100064	Glenn Humphries Landscaping	£408.00	Playing Field Grass Cutting
100827	GM Computers	£21.00	Computer Support
100821	Complete Business Solutions	£58.45	Stationery
100833	Cash	£43.66	petty cash top up
100821	Complete Business Solutions	£32.78	Stationery
100065	Rospa	£193.20	Playground Safety Check
100821	Complete Business Solutions	£72.28	Stationery
DD	South West Water	£4.56	Public Toilets
DD	South West Water	£18.01	Cemetery
100828	Sea Dog IT	£19.95	Website Hosting
DD	Microsoft	£9.48	Software licence
DD	Sage Payroll	£7.20	Software licence
DD	Google	£6.60	Secure email
100829	Heeles Helping Hands	£408.00	Toilet Cleaning
100830	Keveiths limited	£1,380.00	Installation of hand rails
100831	B.E. WHITE	£275.00	Year end acconts Office
100832	ClayTawc Ltd	£972.34	rent/Refreshments/Photocopying
Bacs	HMRC	£247.86	Tax & NI
Bacs	Payroll June	£2,287.67	Staff Costs
100063	Brewers Decorator Centres	£34.18	x2 750ml paint for park
100066	Wicksteed	£16.30	Replacement caps for play equipment

**TOTAL SPEND FOR June****£8,164.05**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**85/18 Confidential items – Minuted Separately**

Staffing – Monthly meeting reported, staff hours discussed, staff issues in general discussed and Item 11 resolved.

There being no other business to be transacted the Chairman closed the meeting at 9.35pm.

Signed: .....

Chairman of St Dennis Parish Council

DRAFT