

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held online
on Tuesday 2nd June 2020 at 7.00pm

The Vice Chair welcomed all present to the June meeting of the Parish Council.

Present: Cllr Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair), Cllr Harwood, Cllr Taylor, Cllr Kelsey, Cllr Mrs T Edmunds, Cllr Lodomez. Cllr Howard.

In Attendance: Lynn Clarke Clerk.

52/20 Apologies.

Cllr Richards.

53/20 Declarations of Interest.

None Declared. Cllr Mr N Edmunds reminded those present that if any matter arises during the course of the meeting, advice should be sought from the clerk and the Vice Chairman before continuing.

54/20 Public Participation (to include Cornwall Councillors Report).

- a) **Public Participation:** No members of the public present.
- b) **Cornwall Councillors Report:** It was noted that Cllr Greenslade has sent in his apologies and will not be attending or providing a written report during the current Covid -19 Pandemic.

55/20 To adopt the adopt the minutes of the Ordinary Council Meeting on Tuesday the 5th May 2020.

Resolved - To approve the minutes with one amendment. Proposed by Cllr Taylor seconded by Cllr Kelsey all in favour.

7.15pm Cllr Clarke joined the meeting and officiated as Chair.

56/20 To note the minutes from the following meetings and adopt the recommendations therein:

- a) Planning: The objection of application PA20/03387 by the Parish Council. **It was resolved** to approve the recommendation of the Planning Committee to object to this application. Proposed by Cllr Taylor seconded by Cllr Harwood all in favour.

57/20 Matters Arising – Information only.

None

58/20 agree the delegated decisions made over the past month

- The purchase of an additional tin of paint to complete the bus shelter at Enniscaven. **Resolved** - To approve proposed by Cllr Taylor, seconded by Cllr Mr N Edmunds, all in favour.

59/20 Clerks Report:

- The rubbish and overflowing bins in the car park at the beginning of the Goss Moor Trail have been chased. Cllr Howard informed that the work has been completed.
- Cllr descriptions are still outstanding – **Action** Clerk to chase.
- No applications have been received for the Hardship Fund.
- A report of Japanese Knotweed at Trelavour Prazey has been investigated and confirmation received that this is not Japanese Knotweed.
- The end of year accounts have been sent to the internal Auditor.
- The bus shelter at Enniscaven has been painted.
- Zoom discount package is not available as originally informed.
- Casual labourer to attend mower training on the 4th June.
- Enniscaven replacement notice board has been ordered.

60/20 To consider paying £120 pounds for the delivery of the contact list to all households within the Parish.

After discussion, this item was withdrawn.

61/20 To discuss and agree the costs of an online management course for the clerk at a cost of £97 + VAT (13 modules over 3 weeks) or agree a free training course.

The clerk informed that the free course was like the paid course and would prefer to continue with the free course provided by Future Learn.

62/20 To review the Parish Council Action Plan.

Cllr's discussed the action plan and **Resolved** to continue with the current action list.

63/20 To review the closure of the public toilets.

Cllr Kelsey proposed that the toilets be re-opened, Cllr Howard objected to this as Cornwall Council have not yet opened public toilets and it is not possible/practical to have the toilets cleaned after each use. It was **Resolved** – To keep the toilets closed and review in line with advice / guidance when received. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

64/20 To review the closure of the Playing Field.

Resolved – To keep the playing field closed as Government Guidance for re-opening cannot be met. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

65/20 To discuss the complete ban of dogs from the Playing Field when re-opened.

It was noted that whilst some dog owners are responsible, keeping their dogs on leads and picking up after them, it is a children's play area and as a result of ongoing incidents with dog owners who do not abide by the signage, it was **Resolved** to ban dogs from the area.

Proposed by Cllr Taylor seconded by Cllr Howard. Cllr Harwood objected all others in favour. Motion Carried 7 votes in favour and one against.

Cllr Harwood and Cllr Taylor left the meeting 7.30pm.

66/20 Reports from outside bodies.

None

67/20 Consultations and surveys received up to time of meeting

Property Flood Resilience Pathfinder: PFR Awareness Questionnaire – Clerk to request electronic guidance for future reference.

Cornwall Council temporary 12-month renewal of existing Dog Control Public Space Protection Orders which expire in October 2020. **Resolved** to support the extension. Proposed by Cllr Taylor seconded by Cllr Mrs T Edmunds all in favour.

68/20 Highways and Footpaths Matters

- a) Update on footpaths – The clerk informed of an issue with footpath 5 that has been resolved by Imerys.
The footpath that runs from Dunstan Close to School Lane has been reported to Cornwall Council for attention.
- b) Highways Issues – China Clay Community Network TRO's have been approved. Cllr Howard informed of Parking issues that have arisen outside Wesley Court since tenants have moved in to the new estate. **Action** – Clerk to contact Cornwall Council and ask if the double yellow lines can be extended to incorporate this area and to contact housing provider requesting that they write to residents regarding this matter.

69/20 Grant Requests

None Received

70/20 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email from a member of the public regarding flooding. Noted.

Email receive from a member of the public regarding parking on Carne Hill. Noted.

Complaint received regarding parking near the Kebab Shop. Noted.

Email received regarding Flood Risk Research Project. Noted.

Postponement of Tour of Britain 2020 until next year. Noted.

71/20 Financial

- a) To approve May's payments to creditors as circulated.

Proposed by Cllr Kelsey seconded by Cllr Mrs T Edmunds all in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	63815812	£8.40	Payroll software
DD	Google Ireland	3744086280	£8.28	Secure email
DD	Microsoft	E0300AYHQL	£9.48	Software License
DD	Barclays Bank			Account Fees
BACS	SeaDog It	3413	£19.95	Hosting Fee
BACS	HMRC		£242.64	Tax & NI
BACS	Wages		£1,703.53	Staff Costs
BACS	Duchy Cemetery's	1982	£375.00	Interment Fee

	Complete Business Solutions	INV02277972	£6.00	Delivery Charge/awaiting credit
	Complete Business Solutions	449168	-£6.00	Credit for above
BACS	SeaDog It	3384	£95.00	Wordpress Licence for website
DD	EDF Energy	Monthly DD	£10.00	Public Toilets Electric
BACS	Glenn Humphries Landscaping	11607	£535.20	2 cuts in the Cemetery April
BACS	Glenn Humphries Landscaping	11608	£492.00	Trelavour Prazey & Verges 2 cuts April
BACS	Complete Business Solutions	2282595	£131.86	Ink cartridges
DD	BT Business	Q027E7	£149.27	Quarterly Charges Phone
BACS	Duchy Cemetery's	1989	£420.00	Grave Digging
DD	Biffa	522T25101	£405.60	refuse collection July to Sept
BACS	Mr B White	29/20	£50.00	Checking year end paperwork
BACS	Queens garage	2.02E+11	£48.17	Paint (Enniscaven bus shelter)
BACS	The Crafty Carpenter	Carpentry & Joinery	£54.16	Bench repair Cemetery
Total Spend for May			£4,758.54	

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
BACS	Glenn Humphries Landscaping	11609	£211.20	1 Cut Playing field April

Total £211.20

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
BACS	Application	18	£328.99	Grant Issued

Total £328.99

Grand Total for the month £5,072.81

b) To approve the bank balances as at 30th April 2020.

Approved proposed by Cllr Mr N Edmunds seconded by Cllr Howard, all in favour.

72/20 Items for the next agenda

None

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

73/20 Confidential items –

Staffing – Additional hours for May. – Approved.

There being no other business to be transacted the Chairman closed the meeting at 20.10pm.

Signed:

DRAFT