

ST DENNIS PARISH COUNCIL

Minutes of the Finance, Staffing, General Purposes and Audit Meeting held on Wednesday the 15th May 2019 at 7.30pm in the ClayTAWC Centre

Present: Cllr Mrs Clarke, Cllr Mrs K Taylor, Cllr Ms S Kelsey, Cllr Mr N Edmunds, Cllr Mrs T Edmunds, Cllr Mrs P Lodomez, Cllr Mr B Harwood, Cllr Mr M Cotton, Cllr Mr K Richards.

In Attendance: Lynn Clarke, Parish Clerk

F7/19 Election of Chair

Nominations were received for Cllr Mrs J Clarke, there being no other nominations a vote was taken all in favour with no abstentions.

F8/19 Election of Vice Chair

Nominations were received for Cllr Mr N Edmunds, there being no other nominations a vote was taken all in favour with no abstentions.

F9/19 Apologies

None

F10/19 Declarations of Interest

None Declared

F11/19 Public Participation

No members of the public present

F12/1 To adopt the Minutes of the Finance, Staffing, General Purposes and Audit Committee held on the 28th November 2018 and the Extra Ordinary Meeting on the 1st April 2019.

28th November Approved – Proposed by Cllr Mrs K Taylor seconded Cllr Mr N Edmunds. Cllr Mrs T Edmunds, Cllr Cotton, Cllr Mrs P Lodomez, Cllr Harwood and Cllr Richards abstained as not present at the meeting all others in favour.

1st April Approved – Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs K Taylor. Cllr Ms S Kelsey, Cllr Cotton, Cllr Mrs P Lodomez, Cllr Harwood and Cllr Richards abstained as not present at the meeting all others in favour.

F13/19 Matters arising.

None

F14/19 To review and agree the asset register for recommendation to Full Council.

Changes within the asset register to reflect additions and removals were explained. Draft copies of the new image and map asset register were circulated for approval. It was

Resolved – to recommend Full Council accept the reviewed figures for the spread sheet register and with two amendments to accept the new picture asset register which will be placed this on the website – Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs K Taylor all in favour.

F15/19 To discuss and agree the balance to be transferred to ear marked reserves for recommendation to Full Council.

The clerk explained proposed changes to the ear marked reserves, the additions and the re-allocations to cover expected future costs. It was **Resolved** – to recommend Full Council accept the changes to the ear marked reserves Proposed by Cllr Mrs T Edmunds seconded by Cllr Ms S Kelsey all in favour.

F16/19 To agree the end of year accounts for 2018 – 2019 for recommendation to Full Council.

Cllrs reviewed the 2018 – 2019 figures. It was **Resolved** – to recommend Full Council accept the figures presented proposed by Cllr Mrs J Clarke seconded by Cllr Mrs T Edmunds all in favour.

F17/19 To resolve not to move the finance from the toilet refurbishment to the memorial repairs.

Resolved – not to re-allocate the funding. Proposed Cllr Ms S Kelsey seconded by Cllr Mrs K Taylor all in favour.

Standing Order 1c

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

F18/19 Confidential minuted separately

Staffing – Job description and hours review to be carried out by Staffing & GDPR Committee.

There being no other business the Chairman closed the meeting at 20.20pm.

Signed.....Date.....

Chairman of Finance, Staffing, GP and Audit Committee