

Minutes of the Education Grant Committee held in the Claytawc Centre on Tuesday
31st July 2018 at 7.00pm

Present: Cllr Mrs Clarke, Cllr Sibley, Cllr Mrs K Taylor, Cllr Snell, Cllr Panks, Cllr Mrs T Edmunds, Cllr Mr N Edmunds

In Attendance: Lynn Clarke (Parish Clerk)

ED13/18 – Election of Chair.

The clerk received nominations for Cllr Mrs J Clarke, there were no other nominations. Proposed by Cllr Mrs T Edmunds seconded by Cllr Snell, with 5 votes and no abstentions.

ED14/18 - Apologies

Cllr Bates Absent

ED 15/18 – Election of vice chair

Cllr Mr J Sibley was nominated there were no other nominations. Proposed by Cllr Mrs J Clarke seconded by Cllr Mrs T Edmunds with 5 votes for and no abstentions.

ED16/18 – Declarations of interest

No declarations of interest

ED17/18 – Public Participation

No members of the public.

ED18/18 – To agree the Minutes of the meeting held on the 5th April 2018 – Minutes accepted – Proposed by Cllr Sibley seconded by Cllr Mrs K Taylor all in favour. Cllr Mr N Edmunds abstained as not present at the meeting

ED19/18 – To agree the amendment to the application form.

Resolved – To agree the addition to the application form proposed by Cllr Mrs J Clarke seconded by Cllr Mrs K Taylor all in favour.

ED20/18 – To Discuss and agree contract letter for successful applicants before the issuing of cheques.

Resolved – To issue letter with agreement to sign before issuing of a cheque and invite applicants to collect the cheque in person. Proposed by Cllr Mrs J Clarke seconded by Cllr Mrs T Edmunds all in favour.

ED21/18 – To discuss actions for recipients not passing in copies of receipts.

Action – Clerk to write to applicants and consult solicitor if receipts are not received. An additional line to be added to the application form to state if receipts are not received future applications will not be considered - Proposed by Cllr Mrs J Clarke seconded by Cllr Mrs K Taylor all in favour.

ED22/18 To discuss the availability of the pupil premium for some applicants

The clerk read an email received from Brannel School to explain how the pupil premium works and inform that this was not an option for applicants.

ED23/18 - Financials

a) The Clerk presented the balance as at 30th June 2018

Ed Saver	21,404.25
Ed Current	20,483.56
Less chq not cashed	-250.00
Less Admin	-90.20
Total	41,547.61

b) The Clerk presented the data report for successful applications to date.

2014-2015	15,467.63
2015-2016	15,143.49
2016-2017	9,571.66
2017 -2018	12,875.99
2018-2019	4,662.32
Total	57,721.09

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'

ED24/18 – Matters Arising

It has been brought to the attention of Cllrs that some applicants not living in the area of benefit are using addresses within the area to obtain grants. – **Action** – Application form to be amended to state proof of address may be required if application is successful.

ED25/18 – Pending Applications to date

None

ED26/18 – New Applications

12 Applications received
 1 not heard as further information required prior to being put forward
 1 refused
 1 agreed
 9 provisionally agreed
 Total potential spend as a result of this meeting is £5665.99

ED27/17 – Correspondence received

The clerk read a thank you card received from a previous applicant.

ED28/17 – AOB

Application limits to be placed on the agenda for the next meeting

There being no other business to be transacted the Chairman closed the meeting at 9.05pm

Signed.....Date:.....

Chairman of the Education Committee