

Minutes of the Education Grant Committee held Online on Wednesday the 17th
February 2021 at 7.00pm

The Chair welcomed all to the meeting and introduced Cllr Keith Truscott from St Stephen-In-Brannel Parish Council who is the representative for this meeting with full voting rights.

Present: Cllr Clarke (Chair), Cllr Mrs T Edmunds (Vice Chair), Cllr Truscott, Cllr Mr N Edmunds, Cllr Lodomez. Cllr Jones and Cllr Sinnott attended as observers.

In Attendance: Lynn Clarke (Parish Clerk).

ED23/20 - Apologies

None. Cllr Kelsey and Cllr Taylor absent.

ED24/20 – Declarations of interest

None, the chair informed that due to the nature of the meeting it is difficult until the applications have been read to know if there is an interest to declare. If any matters arise during the course of the meeting, then advice should be sought.

ED25/20 – Public Participation

None

ED26/20 – To agree the Minutes of the meeting held on the 17th November 2020.

Resolved – With one amendment to accept the minutes - Proposed by Cllr Mr N Edmunds, seconded by Cllr Mrs T Edmunds, Cllr Truscott abstained as not present at the meeting. All others present in favour.

ED27/20 - To discuss and agree an age limit for applications from Primary School children.

Resolved – To prioritise the consideration of grants from school years 5 & 6. 9 years old and above. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mr N Edmunds all in favour.

19.08 Cllr Sinnott & Cllr Jones joined the meeting as observers.

ED28/20 - To discuss and agree a process for clawing back funds when receipts are not provided.

Resolved – To use the small claims court for clawing back funds once 3 letters have been sent. All claims are to be agreed by Cllrs via email prior to them being submitted. Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs T Edmunds all in favour.

ED29/20 – Financials

a) The Clerk presented the balance as at 31st January 2021

Ed Saver	39105.32
Ed Current	13514.90
Chq not cashed	
Committed Funds	-2100.00
Less Admin	-640.34
Total	49879.88

b) The Clerk presented the data report for successful applications to date.

Grants issued from April 2019 £17293.39
Grants issued to date £82074.97

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

Cllr Clarke reminded all present that this section of the meeting is confidential and should not be discussed outside of this meeting. All Cllrs should ensure that they are in a private area where the conversations that take place within this section cannot be overheard.

ED30/20 – Matters Arising

None

ED31/20 – To ratify decisions made via email since the last meeting.

14 applications received:

<i>18 approved via email</i>	<i>20 approved via email.</i>	<i>22 approved via email</i>
<i>23 approved via email</i>	<i>24 approved via email</i>	<i>25 approved via email</i>
<i>26 approved via email</i>	<i>27 approved via email</i>	<i>28 approved via email</i>
<i>29 approved via email</i>	<i>30 approved via email</i>	<i>36 Refused</i>
<i>37 Refused</i>	<i>38 approved via email</i>	

Resolved – To accept the decisions made via email and the issue of grants totalling £3698.00. Proposed by Cllr Clarke, seconded by Cllr Mrs T Edmunds. Cllr Truscott abstained as these applications have not been viewed by him. All others present in favour.

ED32/20 – Pending Applications to date

8 applications that require attention.

Application 6: Letter sent giving 3 months to provide further information. No reply received; application withdrawn.

Application 5: Letter sent giving 3 months to provide information required. No response received; application withdrawn.

Application 31a: Full response required via email for a decision not received.

Approved – Proposed by Cllr Truscott seconded by Cllr Lodomez all in favour.

Application 31b: Full response required via email for a decision not received.

Approved – Proposed by Cllr Truscott seconded by Cllr Lodomez all in favour.

Application 32: Full response required via email for a decision not received. Refused – Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

Applications 35 - approved, 39 - approved & 40 - refused decisions made via email after the agenda had been sent. **Resolved** – To ratify the email decisions and the issue of grants totalling £600.00 approved. Proposed by Cllr Clarke seconded by Cllr Mrs T Edmunds. Cllr Truscott abstained as these applications have not been viewed by him. All other present in favour.

ED33/20 – New Applications

5 Applications received.

Cllr Mrs T Edmunds was advised to leave the room as the applicants may be known to her.

034 – **Approved** – Proposed by Cllr Clarke, seconded by Cllr Lodomez all in favour.

041 – **Refused** – Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

042 – **Refused** – Proposed by Cllr Truscott seconded by Cllr Lodomez all in favour.

Cllr Mrs T Edmunds was invited to re-join the meeting.

021 – **Approved** – Proposed by Cllr Mr N Edmunds, seconded by Cllr Truscott all in favour.

033 – **Agreed in Principle** – Cllr Clarke proposed to delegate to the Clerk. Approval to be given once completed reference section has been received. Seconded by Cllr Truscott all in favour.

Potential spends from grants approved at this meeting £1475.00.

Total overall funds approved at this meeting inclusive of ratified decisions £5773.00.

ED34/20 – Correspondence received

The clerk read a two thank you letters received from previous applicants.

ED35/20 – AOB

None

There being no other business to be transacted the Chairman closed the meeting at 19.40pm

Signed..... Date:.....

Chairman of the Education Committee