

**ST DENNIS PARISH COUNCIL**  
Minutes of the Cemetery Meeting held Online on  
Tuesday the 10<sup>th</sup> November 2020 at 7.50pm

**Present:** Cllr Mrs T Edmunds (Chairman), Cllr Clarke, Cllr Lodomez, Cllr Kelsey, Cllr Mr N Edmunds.

**In Attendance:** Lynn Clarke Parish Clerk, Debbie-Ann Harvey Bourne Office Administrator

**C28/20 – Apologies**

None.

**C29/20 – Declarations of Interest**

Cllr Kelsey declared an interest in item 9 on the agenda and was advised to leave the meeting for the duration of this item.

**C30/20 – Public Participation**

No public present

**C31/20 – To adopt the minutes of the cemetery meeting held on the 14<sup>th</sup> July 2020.**

**Approved** – proposed by Cllr Clarke seconded by Cllr Lodomez. Cllr Mr N Edmunds and Cllr Kelsey abstained as not present at the meeting, all others in favour.

**C32/20 – Matters arising from the last meeting.**

Cllr Mrs T Edmunds enquired about the purchase of anti-graffiti paint. The clerk advised that this was shelved at the subsequent Full Council Meeting due to the installation of the CCTV system.

All actions from the last meeting have been completed.

**C33/20 – To discuss a request from a member of the public to place a bench within the Cemetery grounds.**

This being the second such request it was decided to agree on a process for managing such requests in the future. Cllr Clarke proposed that all bench requests are arranged and managed by the Parish Council to ensure they are of a standard for use in public areas and of a design in keeping with existing benches. The person making such a request will be asked to pay for the bench and the installation costs. Seconded by Cllr Kelsey all in favour.

**Action** – Clerk to investigate benches and advise the member of the public of this decision. The placement of the requested bench was discussed, and a meeting is to be arranged to ascertain if the requested location is suitable. **Action** – Cllr Clarke, Cllr Mr N Edmunds & Cllr Mrs T Edmunds to look at the placement and report back to the clerk if the area is suitable, clerk to include this information within the letter.

**C34/20 – To discuss and agree the design and installation of a bench previously requested.**

The clerk shared the design of the bench that has been put forward for installation and the possible complication of the location due to the proposed installation of a new fence. Cllrs did not approve the bench as it was not from a recognised supplier of public street furniture. It was agreed that this could not be installed until after the fencing has been erected.

**Action** – Clerk to write to member of the public to advise of the above, to include the previous decision that all requests for benches to be purchased and installed through the Parish Council.

**C35/20 – To agree the purchase of chippings for the Cemetery.**

Deferred.

Cllr Kelsey was placed in the waiting room.

**C36/20 – To agree the quotation for the fencing off the public footpath within the Cemetery.**

The quotes were read out and it was highlighted that before the work can commence a tree at the entrance to the footpath would need to be removed. **It was resolved** to use Glenn Humphries Landscaping for the installation and to obtain a price for the tree removal from Glenn Humphries. Tree removal costs to be agreed via email before work commences. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

Cllr Kelsey was invited to re-join the meeting.

**C37/20 Update on the Cemetery Extension**

The clerk informed that negotiations were no further forward. Tregothnan Estates representative has asked the Parish Council to consider purchasing in blocks, the clerk has informed that we require the price for 1 acre of land, currently awaiting a reply. Cllrs discussed this matter in detail. Cllr Mr N Edmunds proposed that the Parish Council proceed with the process of a compulsory purchase of the land, seconded by Cllr Clarke all in favour. **Action** clerk to start proceedings.

**C38/20 To agree the cost of a ground water risk assessment**

Quotations for this service were read to Cllrs, it was noted that the cost would be in the region of £1000. **It was resolved** to defer this item until the purchase of the land is underway. Proposed by Cllr Kelsey seconded by Cllr Mrs T Edmunds all in favour.

**C39/20 To agree the cost of a mains water and sewerage pipes utility map from South West Water at a cost of £126.00 + VAT.**

**It was resolved** to obtain the mapping for the proposed cemetery extension site. Proposed by Cllr Mr N Edmunds seconded by Cllr Clarke all in favour.

**C40/20 – Any other matters.**

The removal of moss on the Cemetery paths. It was **resolved** for Cllr Clarke to purchase moss remover that will not harm the tarmac and soda crystals in an effort to tackle the issue.

Cllr Mrs T Edmunds asked if the closure of the Cemetery for maintenance had been carried out today as the kissing gate was open and did not appear to have been secured. **Action –** Clerk to check on the closure.

Cllr Mr N Edmunds raised concerns with work being carried out to the pathways the edges to the path are no longer straight and look awful. **Action –** clerk to raise this issue with staff. Cllr Clarke informed that the wooden crosses used for Remembrance Sunday are in need of replacement. **Action –** Office to contact British Legion representative and obtain costs for replacements.

The clerk informed that the silk poppies were also in need of replacement and the administrator is in the process of obtaining prices for this.

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw*

**C27/20 – Confidential Items.**

Wavier of fees for services for the kind contribution towards the CCTV installation.

**Resolved** not to charge the Parish Council fees for interment. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

New information discovered in the old burial records.

**Resolved** – To defer any action at this point in time.

Relatives have not been in touch regarding the removal of the plastic edging.

Casual workers to remove and store securely.

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

The meeting was closed by the Chairman at 7.35 pm

Signed..... Date.....

Chairman of the Cemetery Committee