

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
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**24<sup>th</sup> June 2022**

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 5<sup>th</sup> July 2022 at 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

## **AGENDA**

### **1. Welcome by the Chairman.**

### **2. Apologies**

To receive and approve apologies.

### **3. Declarations of Interest.**

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £25 and

d) To receive written requests for dispensations on items to be discussed at the meeting

**N.B:** If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

**4. Public Participation (to include Cornwall Councillors Report)**

Standing Order '3f - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

a) Public Participation

b) Cornwall Councillors Report

**5. To adopt the minutes of the Parish Council Meeting held on the 7<sup>th</sup> June 2022 (emailed).**

**6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**

a) Education Bursary Committee Meeting – Financial report, 4 applications ratified, 1 approved. Potential spends from the meeting £1318.99.

b) General Purpose Finance Staffing & Audit Committee Meeting – Internal Auditors Report, approval of Annual Governance Statement 2021-2022, Approval of Accounting Statements 2021-2022, approval of asset register, approval of financial risk assessment, interim audit, review of bank signatories, 2 Cllrs to carry out internal audit, review number of Cllrs on the Staffing Committee, approval of use of the Playing Field by the Carnival Committee.

c) Staffing Committee Meeting – Working from home policy, Compassionate / bereavement leave policy, Staff and office Management policy and guidance. Other matters discussed under the confidential section of the meeting to be agreed under the confidential section of this meeting.

**7. Matters Arising – Information Only.**

**8. To agree the delegated decisions made over the past month.**

**9. Clerks Report.**

**10. To discuss the speed monitoring results provided by Cormac.**

**11. To agree the estate agent for the Sale of the land at Hendra Prazey.**

**12. To agree the costs from the solicitors for the purchase of the land at Dunstan Close**

**13. To retrospectively agree the cost of Chairman Training for two Cllrs at £20 + VAT per delegate.**

**14. To agree the purchase of a screen for use as CCTV monitor.**

**15. To review and agree the Action Plan for 2022 - 2023.**

**16. To agree project for Suez Volunteers.**

**17. To agree the cost of the paint for the green bus shelters.**

**18. To agree a budget for the painting of the public toilets.**

**19. To agree via email the disposal of the Telephone box.**

**20. To discuss and agree the repairs of the information board at Trelavour Prazey**

**21. Update on the Neighbourhood Plan.**

**22. Reports from Outside Bodies.**

**23. Consultations/Surveys received up to time of meeting.**

**24. Highways and Footpath Matters.**

a) *Footpaths.*

b) *Highway Issues.*

**25. Grant Requests.**

*To consider grants received up to the time of meeting.*

**26. Correspondence Received.**

*To consider correspondence received up to the time of the meeting - emailed.*

**27. Financial.**

a) *To approve this month's payment to creditors and income as emailed.*

b) *Approve the bank balances as of 31<sup>st</sup> May 2022. (emailed).*

**28. Items for next agenda.**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

**29. Confidential Items.**

Staffing Committee Meeting update – On confidential staffing matters.

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**