

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
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25<sup>th</sup> June 2024

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 2<sup>nd</sup> July 2024 to be held at 7.00 pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

## AGENDA

1. **Welcome by the Chair.**
2. **Apologies**  
To receive and approve apologies.
3. **Declarations of Interest.**
  - a) *To receive disclosures of Pecuniary Interests.*
  - b) *To receive disclosure of Non-Registerable Pecuniary Interests.*
  - c) *To disclose the receipt of hospitality or gifts over the value of £25 and*
  - d) *To receive written requests for dispensations on items to be discussed at the meeting*

**N.B:** If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

**4. Public Participation (to include Cornwall Councillors Report)**

*Standing Order '3f' - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.*

*Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chair of the meeting.*

a) *Public Participation*

b) *Cornwall Councillors Report*

**5. To adopt the minutes of the Annual Meeting of the Parish Council on the 7<sup>th</sup> May 2024 and the Ordinary Meeting of the Parish Council on the 4<sup>th</sup> June 2024 (emailed).**

**6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**

Planning – provision of smaller applications to be agreed via email approved with conditions, response to email regarding Non-Material Amendment to PA22/05961 approved, ratification of decision on application PA22/05691 approved, updates on previous applications provided, 3 applications received 2 applications approved to support one with conditions, 1 application deferred.

General Purpose, Finance & Audit – New financial regulations reviewed and amended, Cllrs to undertake internal audit approved, interim audit approved, bank signatories reviewed, payments by Bacs, Chaps, direct debit and variable direct debit reviewed, legionella risk assessment costs approved, refurbishment of public toilet costs approved, electric tariff approved, disposal of old printer and ink cartridges approved.

Staffing – Knapsack sprayer and litter pick trolley costs approved. All other items to be covered under confidential.

**7. Matters Arising from the last meeting – Information Only.**

**8. To agree the delegated decisions made over the past month.**

**9. Financial.**

a) *To approve this month's payment to creditors and income as tabled.*

b) *Approve the bank balances as of 31<sup>st</sup> May 2024. (emailed).*

**10. Clerks Report.**

**11. To reconsider the proposed traffic calming measures for Hendra Road in light of the proposed 20 mph zone.**

**12. To consider the replacement of the older benches in the Parish.**

**13. To consider the putting up of a posters on the bus shelters regarding littering.**

**14. To review the future of the Good Citizen Awards.**

**15. To adopt the new Financial Regulations.**

**16. To consider the setting up of a payment card for office use.**

**17. To approve the quotation for the post installation for the mobile speed signage.**

**18. To agree to applying to Cornwall Council for additional bins within the Parish and approve the preferred locations.**

**19. To receive an update on the 2024 Christmas Tree Project and to agree any actions required.**

20. To receive an update on the land at Hendra Prazey.
21. To discuss the provision of Replica Clay Truck Planters within the village.
22. To receive an update on the welcome signage and to agree any actions required.
23. To receive an update on the proposed one-way system and to agree any actions required.
24. To approve the cost of training for Cllrs & Staff.
25. Update on the Emergency Plan.
26. Update on the Neighbourhood Plan and to approve any associated costs and how these will be funded.
27. Reports from Outside Bodies.
28. Consultations/Surveys received up to time of meeting.
  - a) General Consultations.
  - b) Planning applications received up to the time of the meeting.  
**PA24/04438 – Construction of dwelling house following granted Lawful Certificate (PA23/04844) Land East of Trerice Manor Farm Trerice St Dennis**
29. Highways and Footpath Matters.
  - a) Footpaths.
  - b) Highway Issues.
30. **Grant Requests.**  
*To consider grants received up to the time of meeting.*
31. **Correspondence Received.**  
*To consider correspondence received up to the time of the meeting.*
32. **Items for next agenda.**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

**33. Confidential Items.**

Staffing Committee Meeting –

Allocation of litter picking hours agreed, Complaint reviewed, appraisal report reviewed, action plan for management of changes in working patterns / time off approved, salary increase approved.

*Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**