

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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St Austell
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11th June 2018

To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Cemetery Committee Meeting** to be held in the **Claytawc Centre, Fore St, St Dennis on Tuesday 19th June, to follow after the Playing Field Meeting which is being held at 7pm** for the purpose of transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke
Parish Clerk

Members of the public are most welcome to attend all Council meetings.

AGENDA

1. Election of Chairman

2. Election of Vice Chair

3. Apologies

To receive and approve apologies

4. Declarations of Interest

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non- Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £10 and

d) To receive written requests for dispensations on items to be discussed at the

meeting.

N.B: *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

5. Public Participation

Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda Standing order 3g –

The designated time will be 15 minutes and no longer than 5 minutes per person.

This time may be extended by the discretion of the Chairman.

6. To adopt the minutes of 14th November 2017

7. To agree quote for Row Markers

8. To agree cost of Headstone Safety Test

9. To agree new signage for notice board

- **Strimmer's / Lawnmowers not to be used**
- **Flowers will be removed when past best**
- **Update contact details sign**
- **Time permitted for wreaths**

10. To discuss new cemetery plans / guidance for Cemetery

11. To discuss and agree admin costs and time for transfer of Exclusive rights of Burial (memorial permits).

12. To agree Financial figures as at 31st May 2018

13. Any other matters

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw

9. Confidential item to discuss

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.