

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
Fore St
St Dennis
St Austell
PL26 8AF

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24th April 2024

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend the Annual Meeting of St Dennis Parish Council to be held **on Tuesday 7th May 2024, 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business. This will be followed by the Ordinary Meeting of the Parish Council.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

AGENDA

- 1. Election of Chair for 2024-2025.**
Signing of the Declaration of Office.
- 2. Election of Vice Chair for 2024 – 2025.**
Signing of the Declaration of Office.
- 3. Welcome from the Chair.**
- 4. Apologies**
To receive and approve apologies.

5. Declarations of Interest.

- a) *To receive disclosures of Pecuniary Interests;*
- b) *To receive disclosure of Non-Registerable Pecuniary Interests;*
- c) *To disclose the receipt of hospitality or gifts over the value of £25 and*
- d) *To receive written requests for dispensations on items to be discussed at the meeting*

N.B: *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

6. Review of Committee Membership.

7. Review of the Councils' Standing Orders.

8. Review of the Councils' Financial Regulations.

9. Review of the Councils Code of Conduct.

10. Review the Scheme of Delegation.

11. Review of *Delegation arrangements to Committees, Sub Committees, and staff.*

12. Review of Terms of Reference for Committees and Working Parties.

13. To agree provisional dates for committee meetings during 2024 – 2025.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

14. Confidential Items.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS