

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held at St Dennis Methodist  
Chapel on Tuesday 1<sup>st</sup> March 2022 at 7.00pm

The Chair welcomed all present to the March meeting of the Parish Council.

**Present:** Cllr Clarke (Chair), Cllr Mr N Edmunds (Vice Chair), Cllr Kelsey, Cllr Burnett, Cllr Mrs T Edmunds, Cllr Taylor, Cllr Lodomez, Cllr Dowd.

**In Attendance:** Lynn Clarke (Clerk), Sharon Davey Administrator, Cornwall Cllr Dick Cole, Rev Arthur, 2 representatives from Cornish Lithium.

**290/21 Apologies.**

Cllr Harwood, Apologies accepted. Cllr Jones & Cllr Sinnott absent.

**291/21 Declarations of Interest.**

Cllr Mrs T Edmunds & Cllr Clarke declared an interest in item 16.

**292/21 Public Participation (to include Cornwall Councillors Report).**

a) **Public Participation:**

1. Representatives from Cornish Lithium gave a presentation and update on the Trelavour Project.

Cornish Lithium is a mineral exploration company founded in 2016, they currently employ over 40 staff members and are focused on sustainable, environmentally friendly and responsible extraction of lithium and other battery materials from Mica.

Lithium is becoming one of the most sought-after raw materials due to the increase in electric vehicles and renewable power storage.

Cornwall has been identified as an area with large quantities of lithium readily available for extraction from old clay workings.

Trial work has been undertaken at Trelavour pit, and the company are hopeful that following these trials, production of lithium will be begin commercially in 2026.

Waste produced from the lithium production has been identified for possible use within the construction industry, assessments as to the extent of this are ongoing. It is hoped that this will reduce waste produced making the process more environmentally friendly and sustainable.

The scoping study for the project is due to be complete in the next two months, this will be followed by a full feasibility study and then the construction phase will begin. ecological scoping studies are presently being undertaken; these will include species surveys over a 12-month period.

Cornish Lithium have 2 team members as points of contact for the community, they are visiting schools and community groups to inform about the project.

The company are engaging with Natural England on potential future collaboration opportunities in the local area.

Cllr Mr N Edmunds asked if residential areas were likely to be affected by the works in the future.

The representative informed that the areas being investigated to potentially extend the project in the future were all non-residential.

Plans were discussed for Cllrs to visit the site in the future to see the work being undertaken.

2. Rev Arthur took the opportunity to express his gratitude to Cllrs involved with the Platinum Jubilee Committee, informing that he is supportive of the progress and the events that have been planned to date.

b) **Cornwall Councillors Report:**

The Cornwall Cllr provided a written report that was circulated prior to the meeting a copy can be found here: [Report](#)

Cornwall Cllr Cole gave an update on the situation about people with a local connection not being allocated housing in the area. Cllr Cole asked those present if they were supportive of the actions taken to date. Cllrs agreed that further investigation needs to be undertaken to ensure housing stock is allocated fairly in this area and commended Cllr Cole for his work.

Cllr Cole advised that a pre-app for Trerice Solar farm has been submitted to Cornwall Council, and a full application is expected in the near future.

Following the low response to the consultation for double yellow lines outside Wesley Place Cllr Cole has carried out a leaflet drop. This action has prompted a higher response from residents.

**293/21 To adopt the minutes of the Ordinary Council Meeting on Tuesday 1<sup>st</sup> February 2022.**

**Resolved** - To accept the minutes. Cllr Lodomez, Cllr Mr N Edmunds & Cllr Dowd abstained as not present at the meeting. All others present in favour.

**294/21 To note the Minutes of the following meeting and Full Council to adopt the recommendations therein.**

[Cemetery Committee Minutes](#): Installation of Bollards- tabled, end of waiver of fees for historical transfers at the 31<sup>st</sup> March, to allow kerb edging installed by BRAM registered masons in all sections of the Cemetery, agreement for Cemetery Regulations to be amended to reflect the decision, bench applications agreed, additional CCTV camera agreed, covering of rainwater gullies to be agreed via email.

[Playing Field Trust Minutes](#): Wall repairs agreed, step replacement provisionally agreed, Safety Inspection costs agreed, clearance of vegetation behind the fence agreed.

**Resolved** – To accept the recommendations put forward. All present in favour.

**295/21 Matters Arising – Information only.**

- Land Ownership at Trelavour Prazey is still ongoing.
- IT Package & replacement computers – responses still required from Cllrs.  
**Resolved** – to delegate the purchase of the computers to the Clerk up to the value of £2500, and to review the IT support packages via email as the computers are in urgent need of updating. All present in favour.
- DBS checks, Cornwall Council have been contacted about the costs – Office awaiting response.
- Grant approval letter has been sent.

**296/21 To agree the delegated decisions made over the past month.**

None.

**297/21 Clerks Report:**

The report was noted: [Clerks Report](#)

**298/21 Update on the Information Boards.**

Cllrs were informed that the information boards have been ordered, delivery is expected in the next week.

**299/21 Report from the meeting held about the Queens Platinum Jubilee**

Cllr Clarke gave a verbal report to those present informing that funding has been approved. A meeting has been arranged for the 2<sup>nd</sup> March to discuss purchases of memorabilia for the event and to firm up plans for the 3 day period.

**300/21 Update on request to Cornwall Council for speed monitoring.**

The Clerk informed speed monitoring has been requested for Hall Road, Fore Street, and the bottom of Carne Hill. Cornwall Council are currently assessing a suitable location on Trelavour Road for the monitoring to be undertaken.

**301/21 Update on HGV signage.**

A response has been received from Cormac to the questions raised at the last meeting. Clarification has been provided to Cormac on the locations of the signs.

The office has been informed that the formal freight route does not include the village. Cllrs agreed that better signage is required to inform HGV drivers of the appropriate routes.

**Action** – Office to contact Cormac regarding better signage for HGV route.

**302/21 To discuss and agree actions for Hendra Prazey shed & fencing.**

Due to recent high winds the fencing has suffered significant damage and cannot be repaired, concerns about the stability of the shed roof were raised.

**Resolved** – to delegate to the office under emergency works the arrangement for the removal of the shed and the installation of the new fencing. Costs to be circulated to Cllrs.

**303/21 Update on the land at Hendra Prazey.**

Companies have been approached to obtain quotes for outline planning, the office is currently awaiting responses.

Cllr Clarke and Cllr Mrs T Edmunds were advised not to participate in this item.

Cllr Mr N Edmunds took over as Chair for this item.

**305/21 To agree the cost of Cemetery Training for 2 Cllrs at £135.00 + VAT per person.**

**Resolved** – To agree the training costs. All present in favour. Cllr Mrs T Edmunds & Cllr Clarke abstained as they are attending the training.

Cllr Clarke resumed Chairing the meeting.

**306/21 To agree the cost of paint and the additional hours for staff to paint the concrete bus shelters.**

It was **Resolved** to approach the Treviscoe Community group about the painting of the shelter on the edge of Treviscoe and to allow 3 additional hours for staff to paint. Paint purchases to be delegated to the Clerk. All present in favour.

**307/21 To agree the cost of the replacement Perspex panel / panels for the bus shelters.**

The clerk informed that there have been difficulties in obtaining quotes for this work, it was agreed that the office will investigate other options put forward at the meeting. **Resolved** – to agree the quotations via email. All present in favour.

**308/21 To agree a date for the Annual Parish Meeting and Invitees.**

**Resolved** – To hold the meeting on Wednesday the 20<sup>th</sup> of April and for the office to review invitees. All present in favour.

**309/21 Update on the Neighbourhood Plan.**

The consultation is currently being printed, delivery to be coordinated by the office. Online version to be drafted and uploaded to the Parish Council website. Consultation meeting dates to be promoted on the website and social media. Concerns were raised about costs being agreed over the coming month. It was **Resolved** for the Clerk to manage the ring-fenced funding for the Neighbourhood Plan and to approve card purchases if required. Costs to be retrospectively agreed at the next appropriate meeting. All present in favour.

**310/21 To agree the reviewed Risk Assessment for office working in line with recent Government Guidance.**

It was **Resolved** to hold a Zoom meeting to review the risk assessment and to agree the changes via email.

**311/21 Reports from Outside Bodies**

Cllr Clarke attended the Community Network Panel Meeting; a verbal report was given minutes from the meeting to be circulated to Cllrs once received.

**312/21 Consultations/Surveys received up to the time of meeting.**

None

**313/21 Highways and Footpaths Matters**

a) Update on footpaths.

Footpath 12 reported to Cornwall Council, the area is impassable due to mud and running water. Cornwall Council inform that they are working with English Nature to improve access. Work is due to be undertaken to install causeway/boardwalk at this location in the near future.

Footpath 11: Handrail installation request has been put forward to Cornwall Council. No further update at this time.

Footpath 11: Stile blocked off a gate has been tied across the stile. Cornwall Council inform that this will be investigated but cannot give a timescale.

b) Highway Issues:

Excessive vegetation on Enniscaven Road reported to Cornwall Council. This has been inspected by Highways and they inform that in line with the Highway Maintenance Manual it does not need attention at this time.

Damaged / Missing sign Enniscaven Road: This has been inspected by Highways and they have confirmed that this has been previously reported to them, action is already being taken to rectify the problem.

### 314/21 Grant Requests

None.

The Clerk read a thankyou letter received from the Women's Institute for a grant previously awarded to them.

### 315/21 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Covid updates Town and Parish Council Newsletters – Noted.

Cornwall Community Land Trust newsletter – Noted.

Email received from Cornish Lithium asking to share newsletters on the PC noticeboard – Approved to display when space allows.

Letter received from Cubert PC; Discrimination in affordable housing allocation – Noted.

Email from Cllr Advocate Volunteers regarding project Wingspan – Noted.

Newsletter from Steve Double MP – Noted.

Housing Policy from Lanteglos Parish Council – Noted.

Community Link Officer leaving - Noted.

Civility & Respect Project Newsletter – Noted.

Invitation to Sub National Transport Bodies Conference – Noted.

### 316/21 Financial

a) To approve February's payments to creditors as circulated.

**Resolved** – to agree the payment schedule. All present in favour.

#### Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage		£8.40	Payroll software
DD	Google Ireland		£9.20	Secure email
DD	EDF Energy		£13.00	Monthly DD for public toilets
DD	Suez	32527879	£104.59	Waste Collection
DP	Barclays Bank	13/1-13/2/2022	£8.50	Bank Charges
DD	Southwest Water		19.94	Water Rates Cemetery
DD	British Telecom		£158.50	Telephone 15/11/21-11/2/22
BACS	HMRC		£657.46	Tax & NI
BACS	Wages		£3,403.17	Staff Costs
BACS	St Dennis WI		£76.80	Grant: Centenary Event
bacs	Holloway Electrical	3125	£490.93	Electric Installation CCTV Shed
bacs	St Dennis Methodist Church	7, 8, 9	£60.00	Full Council meeting
BACS	Central Cleaning	202982	£417.60	Contract Cleaning Toilets
BACS	Royal Mail Group Ltd	9064486481	£119.64	Freepost Licence: NDP

BACS	Duchy Cemetery's Ltd	2566&2568	£160.00	Interment Fee
BACS	TP Tree Services	2784	£420.00	Removal trees in Cemetery
BACS	ClayTAWC	2125	£22.68	Room Hire, Photocopying
BACS	Complete Business Solutions	3096844	£29.00	Stationery
	<b>Total</b>		<b>£6,179.41</b>	

#### Playing Field

#### CHQ

No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13/1-13/2/2022	£8.35	Bank Charges
bacs	TP Tree Services	2780	£600.00	Reducing conifer height
	<b>Total</b>		<b>£608.35</b>	

#### Education Bursary Fund

#### CHQ

No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13/1-13/2/2022	£8.70	Bank Charges
	<b>Total</b>		<b>£8.70</b>	
	<b>Grand Total for February 22</b>		<b>£6,796.46</b>	

b) To approve the bank balances as at 31<sup>st</sup> January 2022.

**Resolved** – To approve the bank balances. All present in favour.

c) To approve the staff costs for February as presented.

Staff costs included in the payment schedule.

#### 317/21 Items for the next agenda

To approve the Queens Platinum Jubilee Committee using the Playing Field for an event.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

#### 318/21 Confidential items –

None

There being no other business to be transacted the Chairman closed the meeting at 21.15pm.

Signed: .....