



3rd August 2022

To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Finance, General Purposes and Audit Committee Meeting** to be held at the **ClayTAWC Centre on Wednesday the 10th August 2022**, to be held at 7.00pm for the purpose of transacting the following business. **Staffing Committee Meeting to follow on from the Finance, General Purposes and Audit Committee Meeting.**

Yours faithfully

Lynn Clarke

Lynn Clarke
Clerk/RFO

Members of the public are most welcome to attend all Council meetings.

AGENDA

1. Apologies

To receive and approve apologies

2. Declarations of Interest

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £10 and

d) To receive written requests for dispensations on items to be discussed at the meeting.

N.B: *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

3. Public Participation

Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the

agenda Standing Order 3g -The designated time will be 15 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.

- 4. To adopt the Minutes of the Finance, General Purposes and Audit Committee held on the 3rd March 2022 and the 29th June 2022.**
- 5. Matters arising.**
- 6. To review the Petty Cash float.**
- 7. To review Debit Card payments.**
- 8. To agree the cost of a handheld hedge trimmer.**
- 9. To confirm holders of computer passwords for St Dennis Parish Council.**
- 10. To review and agree Key allocations for Cllrs.**
- 11. To review Parish Council equipment holders, (telephones, and laptops).**
- 12. To review mobile phone contract.**
- 13. To review mobile phone suitability/useability and consider replacement.**
- 14. To review and agree appointed persons for accessing CCTV.**
- 15. To discuss and agree the introduction of a Cllrs Skills Audit form.**
- 16. To approve the first quarter figures for 2022-23.**
- 17. To consider adding essential training to Terms of Reference for all Committees.**

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

18. Confidential.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.